

## CAPPS HR/Payroll Enhancements (SRs) Submitted to User Group

Date of Report: 10/18/21

### Service Requests (SR) Information

#### Voting Items

SR #	Requesting Agency	Product	Impacts All Agys	Module	Priority	Level of Effort	Short Description	Long Description	Synopsis of Request (Requirements)	Proposed Solution (How it would work/Customization Overview)	CAPPS Support Team Vote Recommendation
13975	DPS	Talent Management	Yes	Recruiting	High	Low	Add history tracking to several fields in Recruit.	<p>Enable history tracking for several fields on the job submission and general candidate profile in CAPPS Recruit so changes are tracked when a candidate updates the responses.</p> <p>Add history tracking to the follow-up questions for the Veterans, Former Foster Youth and Felony questions, including:</p> <ul style="list-style-type: none"> <li>• If yes, list type of discharge.</li> <li>• Dates of Service (From/To).</li> <li>• If yes, complete dates of service for veteran (From/To).</li> <li>• If yes, are you currently 25 years of age or younger?</li> <li>• If yes, explain in concise detail.</li> </ul>	<p>Within CAPPS Recruit, add history tracking to the follow-up questions for the Veterans, Former Foster Youth and Felony questions, including:</p> <ul style="list-style-type: none"> <li>• If yes, list type of discharge.</li> <li>• Dates of Service (From/To).</li> <li>• If yes, complete dates of service for veteran (From/To).</li> <li>• If yes, are you currently 25 years of age or younger?</li> <li>• If yes, explain in concise detail.</li> </ul>	The CAPPS Recruit deployment team will update the field configuration of the five fields mentioned to track history of changes. Agencies will be able to view the updates on the candidate/job submission History tab.	Approve
30574	TCEQ (582)	Talent Management	Yes	Reports, Recruiting	Medium	Medium	Candidate CSW Progress Details Report.	Please add the Start Date (Effective Date) to the Candidate Selection Workflow Progress Details Report.	Add the Start Date (Effective Date) to the CAPPS Recruit OBI report Candidate CSW Progress Details report.	The CAPPS Recruit deployment team will update the Candidate CSW Progress Details report to include the Start Date (Effective Date).	Approve
7045	DPS	HR/Payroll	Yes	Reports	Medium	Low	Add a Rating of "Waive" for Firearms Qualifications.	On the Certified Peace Officer tab of the CAPPS Employee Profile page, add a new rating scale value of "waive" to the firearms qualifications section. This is needed in the instance where commissioned personnel are injured and granted a waiver for firearms qualifications.	Add a new translate value of "waived" to the rating scale for the firearms qualifications section of the Biographical Sketch report.	The CAPPS HR team will update the Employee Profile page to allow an additional option of "waived" to be chosen for the rating scale as it relates to firearms qualifications of the Biographical Sketch report.	Approve
2114	DPS	HR/Payroll	Yes	Time and Labor	Low	Medium	ESS Access to Leave Summaries for Terminated Employees.	Provide ESS Access to Leave Summaries after termination.	Terminated employees do not have access to their leave summaries after separation through employee self-service as they did with the old EIS (employee information system) system. Terminated employees are not able to find out what their final leave balance was at separation to compare to their final check and lump sum (if applicable).	The CAPPS team will provide ESS access to terminated employees for Reported Time, Leave Balances and the Employee Monthly Time Report. Similar to other modules, access will be view only.	Approve